

REPORT OF THE COMMITTEE ON MINISTRY
May 2022

RECOMMENDATIONS TO THE PRESBYTERY

THE COMMITTEE ON MINISTRY RECOMMENDS THAT PRESBYTERY:

Calls

Contracts

- Approve the Part-Time Interim contract between First Presbyterian Church Port Huron and Rev. Roxie Davis. Terms of Call: 18 hours per week. Annual Compensation: \$27,966, Medical Deducible \$2,000, Continuing Education, \$2,000, Professional Expenses \$2,000. Total Cost to the Church \$33,966. 6 weeks vacation including 6 Sundays, 2 weeks study leave including 23 Sundays. The church will pay for and allow time for the pastor to attend a Pastors in Transition workshop.
- Approve the Interim contract between Southminster Presbyterian Church and Rev. Beth Delaney.
- Approve the Stated Supply Associate Contract between Lakeshore Presbyterian Church and Rev Diane Oswald. Terms of call: 2 hours per week. Annual Compensation : \$3,120 plus \$150 for each Sunday the Stated Supply, Associate Pastor preaches / leads worship. Total cost to church: \$5,670.00. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays.
- Approve the Stated Supply contract between Lakeshore Presbyterian Church and Rev. William Davis. Terms of call: 8 hours per week, Preach every 3 weeks. Annual compensation \$13, 873.00, \$2,850 medical deductible or contribution to flexible spending account. Total cost to church \$16,723.00. 7 weeks vacation including 7 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow pastor to attend the Pastor's in Transition Workshop.
- Approve the Stated Supply contract between South Lyon Presbyterian Church and Rev. Linda Anderson. Terms of Call: 20 hours per week. Annual compensation: \$36,327, professional expenses \$750. Total cost to church \$37,077. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church will pay for and allow pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Julie Madden. No compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Ted Thode. No Compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Kathryn Thoreson. No Compensation
- Approve the Stated Supply Contract between Rev. Rufus Hatcher and Trinity Community Church pending change to a newly formatted form. Terms of Call: 15 hours per week the first, third, and fifth week of each month. Annual compensation: \$24, 564, Medical deductible \$1,100, Professional expenses \$1,100. Total cost to church \$29,939. 4 weeks

vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow Pastor to attend the Pastors in Transition Workshop.

- Approve the Parish Associate Contract between Rev. Jill Mills and Northside Presbyterian Church, Ann Arbor. Terms of call: 7 hours per month with no compensation. Pulpit Supply and moderator fees will be paid for pulpit supply opportunities as well as coverage for the maternity leave of Pastor Jenny Saperstein.
- Approve the Parish Associate contract between Grosse Pointe Memorial Church and Rev. Susan d'Olive Mozena. Terms of Call: 3 hours per week. Annual compensation \$4,761, reimbursements not to exceed \$500 for materials and books. No vacation and study leave.
- Approve the Stated Supply Contract between Rev Barb Swartzel and Hope Presbyterian Church. Terms of Call: 15 hours per week. Annual Compensation: \$16,673, Expenses: \$3,769, long-term care insurance \$1,180. Total cost to church \$21,622. Vacation 4 weeks including 4 Sundays, 2 weeks Study leave including 2 Sundays. Church will allow and pay for pastor to attend a pastor s in transition workshop
- Approve the Assistant Pastor Contract between Rev. Moon and The Korean Presbyterian Church. Rev. Moon will be required to be ordained into the PCUSA with the requirement of completing coursework in Presbyterian Polity, Reformed Theology, and Reformed Worship and Sacrament, and to take Ordination Exams. Rev. Moon must begin the process withing six months.

Commissions

- Approve the CRE contract and commission CRE Nancy Bass at Celtic Cross Presbyterian Church. Terms of Call: 25 hours per week. Annual compensation \$29,504. Medical \$11,986.08, dental \$495.12. Study allowance \$1,000, Professional expenses \$1,500. Total cost to church \$44,486.08. 4 weeks vacation including 4 Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

Installation Commissions

- Approve the Installation Commission for the Rev Edwin Estevez as Associate Pastor at Kirk in the Hills. Commission consists of: Rev Neeta Nichols, **Rev Angela Ryo**, Rev Keith Provost, Adam Delezene, Charon Barconey, and Ruth Reading. Vice-Moderator Kevin Smith **will preside**.
- Approve the Installation Commission for the Rev. Jeff Linciome as Pastor / Head of Staff at Grosse Pointe Memorial Church. Commission consists of Rev Marianne Grano, Rev Sarah Godbehere, Stefanie Lewis, and John Lovegrin.

Administrative Commissions

- Clarify the previous action of the presbytery and grant the Administrative Commission of Joslyn Presbyterian Church original jurisdiction.

- Clarify the previous action of the presbytery and grant the Administrative Commission of Littlefield Presbyterian Church original jurisdiction.

Retirements

- Upon request of the congregation at Grosse Isle Presbyterian Church as voted on at the Congregational meeting on November 14th, 2021 to recommend the honorable retirement of Rev. Dr. Phillip Reed effective May 31st, 2022.
- Acknowledge the retirement of Rev. Oppleton Parker, Broadstreet
- Acknowledge the retirement of Rev Rafael Francis, Trinity

Transfers into the Presbytery of Detroit

Transfers out of the Presbytery of Detroit

FOR INFORMATION OF THE PRESBYTERY

- Approved changes to the Saline Presbyterian Church's Ministry Information Form.
- Approved First Presbyterian Church Birmingham's Self Study and granted permission for them to form a PNC.
- Granted permission for the Rev Charles Sadler to labor outside the bounds of the Presbytery of Detroit as staff chaplain and member of the spiritual care team at Ascension Health Care in Grand Blanc, Michigan.
- Granted permission for Ann Arbor First Presbytery Church to proceed with the process of moving Rev Mark Meres from Assistant Pastor to Associate Pastor. The church will hold a congregational meeting and return to COM with a contract.
- Approved the Transition of Rev. Edwin Estevez at Kirk in the Hills from Assistant Pastor to Associate Pastor.
- Approved the position description for Associate Pastor at Korean Presbyterian Church.
- Validated the position of Program and Youth Director at Camp Westminster / Westminster Church of Detroit.
- Approved the position description for CRE at Celtic Cross Presbyterian Church.
- Granted permission to CRE Nancy Bass to administer the sacraments and moderate the session only at Celtic Cross until such time she is commissioned.
- Approved the position description of Senior Pastor of Discipleship at Grosse Pointe Memorial Church.
- Granted Permission to First Presbyterian Church Ann Arbor to call a congregational meeting to elect a pastor.
- Granted permission to Rev Dan Michalek to labor outside the bounds of the Presbytery of Detroit to serve as visiting pastor of the American Church in Paris, France from June 2022 to March 2023.

- Granted the Request of Dr. Judy Shipman and Rev. William Zamboni to labor outside the bounds of the Presbytery for the purpose of officiating at the marriage of Steven Simpson and Melissa Smith in Tulsa, Oklahoma on June 26, 2022.
- Granted permission to Rev Kevin Johnson, Honorably Retired, to celebrate the Lord's Supper at the Michigan Black Presbyterian Caucus Regional Conference in October 2022.
- Approved the sale of property by South Lyon Presbyterian Church, legally described as:
 - Parcel 2: (Manse with garage) tax ID 22-20-361-025
 - Parcel 3: (vacant lot) tax ID 21-20-361-026
 With final approval of the contract and sale price at fair market value. Fair market value to be determined by the trustees. This is to concur with the action of the session on May 3, 2022, pending approval of the congregation.
- Provided APNC checklist to the Korean Presbyterian Church and asked them to provide a rationale of how the position of Associate Pastor will further their mission and goals.
- Approved the request of the Administrative Commission of Westminster Presbyterian Church to sell a building used as a rental property in Roscommon that had been purchased by Camp Westminster. Both the session and congregation of Westminster have approved the sale. Trustees have approved the sale of the property of Westminster Presbyterian Church, a residential house in Roscommon, MI. Commonly known as 104 South Fifth Street, and legally describes as Lots 6 and 7, Block 24, Village of Roscommon, PARCEL ID #055-724-006-0000.
- Approved First Presbyterian Church of Royal Oak's sale of the Hendrie Boulevard parking lot, formally described as part of lot 70, Hendrie Boulevard subdivision. The sale may be made in single or multiple parcels and may be made directly to a purchaser or by listing with a real-estate agent or broker. The congregation retains its authority to approve any agreement to sell the property as stated in the Book of Order G-1.9503.
- Rev. Jasmine Smart will be gathering information about Chaplains in the Presbytery so that they may be assigned a COM liaison.